



# U.S. MINOR PASSPORT

U.S. Embassy Tegucigalpa Honduras



## MINOR LOST OR STOLEN U.S. PASSPORT REPLACEMENT

Note: If you reported the theft of your belongings to the local police please bring a copy of the police report.

**Note: An appointment is needed for this service**

To schedule an appointment, please visit the following link:

<https://hn.usembassy.gov/u-s-citizen-services/passports/make-an-appointment/>

## HOW DO I APPLY FOR A REPLACEMENT OF A LOST OR STOLEN U.S. PASSPORT?

- **Passport Application – Form DS-11** <https://eforms.state.gov/Forms/ds11.PDF>

Please read and follow the instructions when filling out the form. Complete all the applicable items but do not sign this form until you are asked to do so by the Consular Officer during your appointment.

- **Statement regarding Lost or Stolen Passport- Form DS-64** <https://eforms.state.gov/Forms/ds64.pdf>

## DOCUMENTATION NEEDED

1. Both parents (and the child's legal guardian(s)), as well as the child, must be present.
2. Evidence of both parents' identities: passports, driver's license, or other photo identification.
3. Child's original U.S. Birth Certificate or Consular Report of Birth Abroad (CRBA). If you lost your original Birth Certificate, contact your vital records office. If you lost your CRBA, follow these instructions on [travel.state.gov](https://travel.state.gov). The Embassy cannot replace these documents.
4. Age progression photos should be submitted to establish the physical changes during the growth of minor children; these photos should range from the age in which their last passport was issued to their current age.
5. One (1) recent photograph, in color, size 2" x 2", with a white background and full front view. Photos that do not meet these requirements will not be accepted.
6. **Fees: non-refundable** 135.00 U.S. Dollars
  - **At the Embassy in Tegucigalpa:** Fees may be paid in U.S. dollars or the equivalent in Lempiras. International credit cards are accepted.
  - **At the Consular Agency in San Pedro Sula:** Fees may only be paid in Lempiras. Exact change is required. International credit cards are accepted.
  - You must pay all fees directly at the Embassy or the Consular Agency. Do not make payments at a bank or any other establishment. Personal checks are not accepted.



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## 7. Turnaround Time:

- When applying in Tegucigalpa – Approximately 13 working days.
- When applying in San Pedro Sula – Approximately 5 weeks

## PASSPORT PARENTAL CONSENT

If one parent or guardian cannot go with the child to apply in person for the child's passport, the parent or guardian should follow the instructions below in addition to their child's application (DS-11).

The absentee parent or guardian must:

- Complete a Passport Parental Consent – **Form DS-3053** <https://eforms.state.gov/Forms/ds3053.PDF>
- Make a photocopy of their government issued ID
- Go to a U.S. notary public or U.S. Consular Section and notarize the DS-3053\*
- You must bring the original DS3053 to your interview

**\*The DS-3053 is only valid for 90 days after it is signed and notarized.**

If you have sole custody of your child, you must:

- Bring an official court or government document granting you sole and exclusive custody over the child.
- If the absent parent is deceased, incarcerated, or otherwise physically or mentally incapable of providing any kind of authorization, the parent who is coming to the interview must:
  - Bring official documentation of the circumstances of the other parent (such as an official death certificate, incarceration order, or medical documentation).

## SAMPLES

DS-11

DS-64

DS-3053



Passport Photo

**Note:** If you have emergency travel to the United States, please call 2238-5114 ext.4400 from 7:30 a.m. to 4:30 p.m., Monday through Friday (except U.S. and local holidays). You must justify your emergency with the Consular Officer and provide a copy of your flight itinerary.